

## **CatMan Solution**

## **CatMan Next**

## **Connect to CatMan Next via PC**

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**Writer**

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## Document versions

Version	Date	Initials	Section	Changes
1.0	29-05-2018	NWO		29-05-2018
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## Thank you for using CatMan Next.

This guide contains information on how to login to CatMan Next on your Tablet or Mobile.

### 1 Access to CatMan Next

Send an email to CatMan Solution Support, with name and email addresses of those who need access to the CatMan Next: [cms.support@catmansolution.com](mailto:cms.support@catmansolution.com).

When Support has granted access, an email will be sent along with your account, a password and this guideline.

#### 1.1 Username and Password

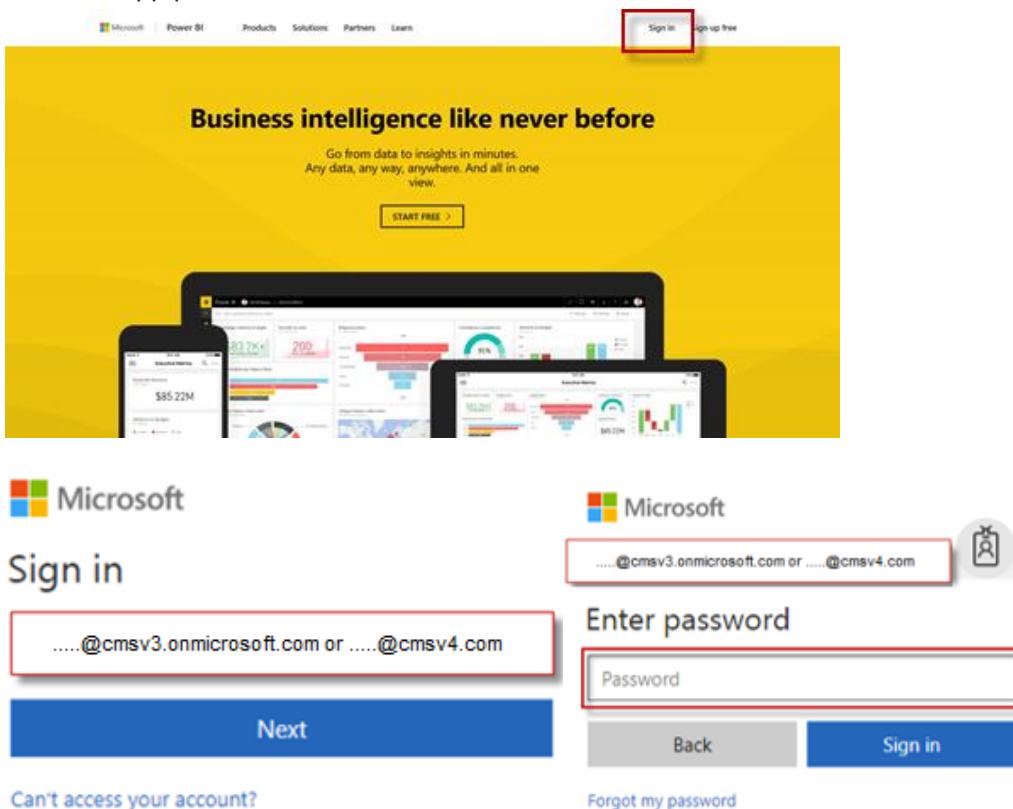
The username and password that you received from Support will always be the same regardless of whether it's for login at your: PC, Tablet/Mobile, Workspace App or Pictures and Plans (PAP) - except B2B customers.

You can't change the assigned password as a result of privileges. Therefore, you must write to [cms.support@catmansolution.com](mailto:cms.support@catmansolution.com), if you have forgotten it or want a different/new password.

### 2 Sign in with your CatMan Solution account on your PC

The first time you log in to CatMan Next via [app.powerbi.com](http://app.powerbi.com), be aware of changing account if you are logged in with a different mail account than CatMan Solution.

Website: [app.powerbi.com](http://app.powerbi.com)



The image shows the Microsoft Power BI sign-in process on a PC. The top part of the screenshot shows the Power BI homepage with a "Sign in" button highlighted in a red box. Below that, the sign-in form is shown with the email field containing ".....@cmsv3.onmicrosoft.com or .....@cmsv4.com" and the password field containing "Password". The "Next" and "Sign in" buttons are highlighted in blue, and the "Forgot my password" link is visible at the bottom.

### 3 Support and assistance in CatMan Next – CatMan Solution Support

If you need support and assistance, please contact CatMan Solution Support at:

E-mail: [cms.support@catmansolution.com](mailto:cms.support@catmansolution.com) – Tel.: + 45 29 11 29 15

Our opening hours are Monday – Friday from 8.30 to 16.00.

#### 3.1 When is CatMan Next and Pictures and Plans (PAP) updated?

If your sales data has been submitted to us correct and on time (usually Tuesday and/or Wednesday), you can count on the following:

Power BI updates every day approx. at 9.00.

Pictures and plans is updated weekly with sales data.

Please note that PAP can be updated every hour without sales data (if this is agreed with your contact sales person at CatMan Solution).

Read more at our Website: "About us" – "FAQ": <http://www.catmansolution.com/about-us/fag/>

### 4 Changes and modifications in CatMan Next

If your inquiry concern changes and/or modifications in CatMan Next models, please contact CatMan Solution Sales Team.

#### Contactperson's at CatMan Solution:

Martin Saaby – CSO – Sales Director

E-mail: [msa@catmansolution.com](mailto:msa@catmansolution.com) – Tel.: +45 31 13 60 31

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### 5 Licenses at CatMan Solution – member and admin user

The Sales Team concludes the agreement concerning licenses.

There are two licenses at CatMan Next: member and admin user. Most are members. If you have Pictures and Plans App (PAP), you must also have a license for each user.

Member licenses can't make changes in the setup or PBI reports.

Admin user access gives you editing rights and allows you to change the setup and PBI reports. Please be aware that all changes made by admin. user is at your own risk and will have some costs with assistance from CatMan Solution – which can be expensive depending on the outcome.

The agreement concerning licenses is made between the CatMan Solution Sales Team and the company or customer.

Enjoy CatMan Next!

Best Regards

The CatMan Solution Team